

# LEADERSHIP GREATER MANCHESTER

*A program of the Greater Manchester Chamber*

## APPLICANT & EMPLOYER COMMITMENT FORM

### APPLICANT COMMITMENT

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#### Attendance

Attendance at all nine Leadership Greater Manchester class days is expected. In addition, the following sessions are mandatory: Orientation, Retreat, Chamber 101, and Find Your Cause. Participants must attend at least 7 of the 9 class days, in addition to all mandatory sessions, to be eligible to graduate. Any additional absences, due to extenuating circumstances, will be considered on a case-by-case basis.

#### Tuition

The tuition for each participant is \$2,000 which is due and payable by July 10 and non-refundable after August 14. Participants' employers or sponsors pay \$2,000 of the tuition fee and participants are expected to pay an additional \$100 to demonstrate their personal commitment to the program. Scholarships are limited and available by request.

#### Applicant Commitment

On \_\_\_\_\_, I, \_\_\_\_\_,  
(Date) (Applicant signature)

am making a commitment to attend the Leadership Greater Manchester program, which consists of nine class days plus the following mandatory sessions: Orientation, Retreat, Chamber 101, and Find Your Cause. I understand that Leadership Greater Manchester expects each participant to attend all nine class days plus all mandatory sessions and that absence from more than two class days or any mandatory sessions may result in immediate dismissal from the program. I also understand that I will pay \$100 to demonstrate a personal commitment to the program. Tuition is due on or before July 10<sup>th</sup> and is non-refundable after August 14<sup>th</sup>.

### EMPLOYER COMMITMENT

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#### Tuition & Employment Status Policy

Leadership Greater Manchester is an individual-based leadership development program. Once a participant is accepted and tuition is paid, the seat belongs to the participant for the duration of the program year.

Tuition is non-refundable and non-transferable, regardless of changes in a participant's employment status. Participants may continue in the program if they change employers or experience an involuntary separation.

Employers serve as sponsors of participation but do not retain ownership of the participant's seat once the program begins.

**Chamber Membership Requirement**

In order for the employee to be accepted into the program, the employee's employer must be a current Greater Manchester Chamber member or commit to becoming a member.

**Employer Commitment**

I have discussed the Leadership Greater Manchester program with the above employee, and I am in full support of his/her/their participation in the program. I have read the above expectations and I agree to work in partnership with the employee to accommodate the time needed for leadership activities and to help reinforce the learning experiences shared during the program.

Employer Name (print)

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Employer Signature

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Employer Title

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Employer E-mail Address

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Date

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